

JOB POSTING

Job Description Title: Student Support Assistant

Job posted on: February 1, 2018

Projected Start Date: as soon as possible

The School:

Opened in 2000, Stratford Hall is a non-profit, co-ed, non-denominational, independent K-12 school located in East Vancouver. Through the continuum of International Baccalaureate (IB) programmes, we strive to create well-rounded students who are inquirers and critical thinkers who approach learning with a balanced and knowledgeable perspective. The school culture at Stratford Hall is warm and inclusive and we work hard to build a strong sense of community between students, parents, faculty and staff as a family in learning.

Position Rationale and Goal:

The Student Support Assistant is accountable to the Junior School Principal and will assist the Learning Specialist: Differentiated Learning with a student in the grade 7 classroom. We are seeking highly energetic, creative and positive individuals who are passionate about working with children.

Ideal Candidate Profile and Qualifications:

Qualifications should include:

- Completion of Grade 12
- Completion of a recognized post-secondary Special Education Assistant program, or a degree/diploma in a related field, and/or
- Extensive experience in an equivalent field

For this position, the following are considered to be assets:

- Experience working on a team providing Intensive Behavioural Intervention
- Experience using techniques of Applied Behaviour Analysis (ABA)
- Completion of POPARD coursework
- An excellent practicum or work evaluation

Department: Faculty

Reports To: Division Principal or their designee

Supervises: No direct reports at this time

Interfaces with: Students, parents, teachers, admin staff

Key Responsibilities:

- Work in collaboration with the classroom teachers to meet the goals of an Individualized Education Plan and to implement positive behaviour support plan strategies

- Provide in-class and 1:1 academic and behaviour support for a student, with specific attention to self-regulation and social interactions
- Collect data and monitor student progress

Terms of Employment:

Full-time is preferred for this position, and the hourly rate is \$25.42. All other terms of employment not covered in this job description are outlined in the Employment Letter and/or the Employment Agreement.

Application Procedure:

Applications should be addressed to the Junior School Principal, Greta Bartsch, and emailed to Ms. Olivia Law at olivia.law@stratfordhall.ca. Please note that due to volume, only shortlisted candidates will be contacted.

To be considered, complete applications should include the following:

- Cover letter stating why you believe you are a great fit for this role in terms of training, experience and character;
- An up-to-date CV/resumé; and
- Contact details of at least three references (preferably those that have directly supervised you and can be contacted) either as a separate file or on the CV;
 - Please note that for child protection purposes, the current supervisor must serve as a reference prior to hiring

Anti-Discrimination and Respectful Workplace Statement

Stratford Hall guarantees that all employment candidates will have their application considered in a manner that is respectful of individual values and beliefs, free from discrimination based on race, ethnicity, colour, nationality, religion, gender, gender expression, sexual orientation, age, familial status and/or disability as we hire on the merits of skill, qualifications, experience and fit for the program. We are committed to a safe, healthy and rewarding work environment and will not tolerate discriminatory harassment or personal harassment in any interactions connected to work with Stratford Hall School.